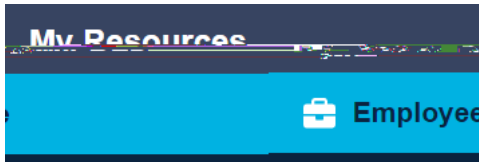


# FAR Administrative User Guide

## Accessing FARs

1. Login into MyWings using your UNF ID and password.

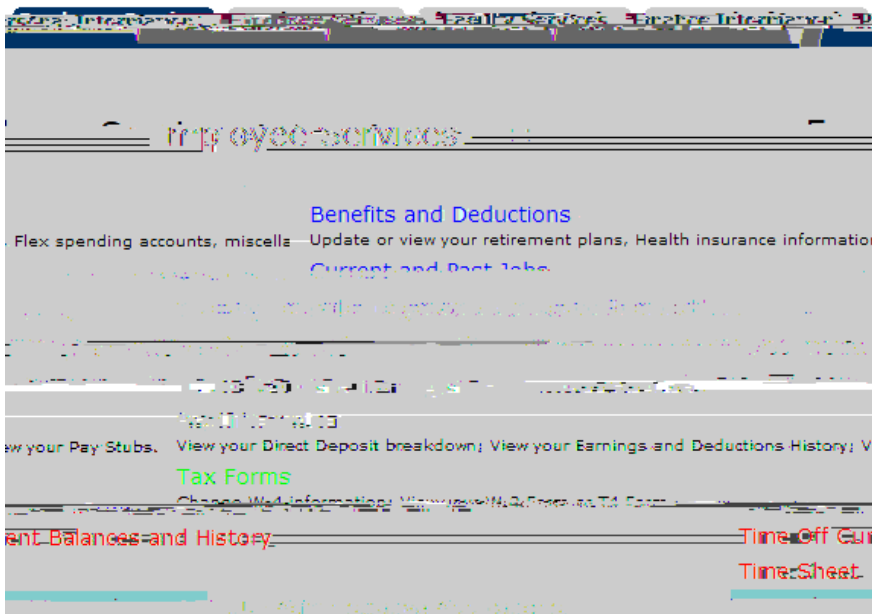
2. Click on My Resources.



3. Click on the Banner Self Service link.



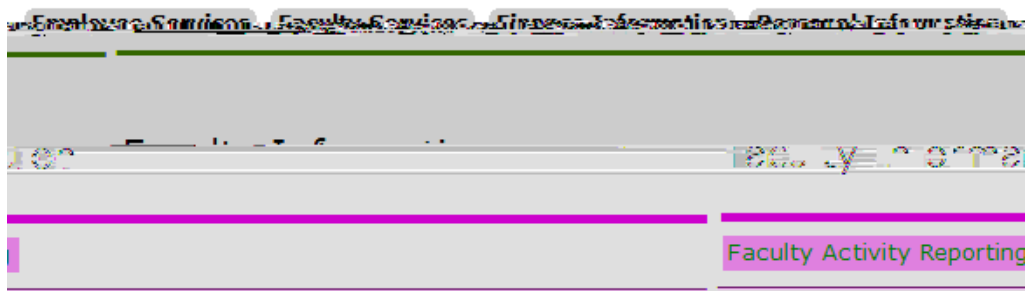
4. Click on the Self Service link.



5. Click on ^ & μ o š Ç / v ( } Œ u š ] } v \_ X



6. o ] | } v ^ & μ o š Ç š ] À ] š Ç Z % } Œ š ] v P \_ X





## Adding Activity

To add Instruction-Related Activity and Non-Instruction-Related Activity, choose the activity you would

